

# Out of School Hours Care

# VACATION CARE

## 17<sup>th</sup> Dec 2018 – 25<sup>th</sup> Jan 2019

Closed from 24<sup>th</sup> December to 4<sup>th</sup> January / Re-open 7<sup>th</sup> January '2019'

### Please find attached:

General Information

Vacation Care Program-week 1,2,3 & 4

Vacation care Booking/Payment Request Form

-Vacation care Excursion/Incursion Consent Form

Enfield PS OSHC  
Clarice Avenue, Enfield SA 5085

Ph. 83436567/ Mob: 0401993850  
Email: [karen.furner345@schools.sa.edu.au](mailto:karen.furner345@schools.sa.edu.au)

**Extra copies available:** School Website, Oshc/ or front office of the school

## What's Happening These School Holidays!

Check out our 4-week  
fun pack program

First week starting 17/12/2018

The program is based on the 'My Time, Our Place' framework for school aged care in Australia.

*Outcome 1: Children have a strong sense of identity.*

*Outcome 2: Children are connected with and contribute to their world.*

*Outcome 3: Children have a strong sense of wellbeing.*

*Outcome 4: Children are confident and involved learners.*

*Outcome 5: Children are effective communicators*

Forms must be in by **Friday Dec 7<sup>th</sup>, 2018**

*NO CANCELLATIONS WILL BE ACCEPTED AFTER THIS DATE*

*Days will be closed once maximum numbers reached*



*And a happy New Year!!!*

To all our wonderful families. We thank you for your support throughout 2018 and look forward to seeing you all in '2019'

**Operating Hours:** 7:30am – 6:pm

### How to Book procedure

**Step 1** Choose your days & fill in the vacation care Booking and Consent form.

**Step 2** Choose below the options for payment.

**Step 3** Pay \$10 per booking deposit **X** by the number days required, plus any other additional costs. This is shown on the booking form.

**Step 4** Return completed vac care form along with confirmed payment.

**Step 5** Bookings confirmed!

The Deposit and Direct Payment agreement must be in place, otherwise bookings cannot be made

**Full Cost: (The cost shown is Before Any Childcare Subsidy Rebates)**

**\$57.00** per day centre days **\$65.00** per excursion days

**Contact Dept. Human Services /Centrelink) if you have not registered before.** From 2 July 2018, the Government child care fee assistance your family receives have changed. **CHILD CARE REBATES**– Not registered, update your details through myGov.

To find out more visit: <http://www.education.gov.au/childcare> or follow the prompts below





✓ Sign into your Centrelink online account through **myGov**

✓ Select **Complete your Child Care Subsidy** assessment task.

✓ Work through the steps to **provide new information** and **confirm** your current details.

### PAYMENT METHODS

<u>DIRECT DEPOSIT</u>	<u>EFTPOS</u>	<u>QKR App!</u>
Payment made using a bank transfer  <b>ACC Name:</b> Enfield P.S. OSHC <b>BSB:</b> 105 – 096 <b>ACC No.</b> 064122040 <b>Reference details:</b> For Vac care Childs Name /Vac	Pay with Debit or Credit Card at OSHC or school front office  Call the school Finance Officer and make payment over the phone	 with  masterpass  Make payment to OSHC/Vac care

### Excursions

On excursion days' children must be at OSHC 30mins prior to departure time to allow organisation, discussions on safety issues, behaviour expectations, child groupings and question time. On all excursions, the children will be transported in a private bus. A thorough risk assessment of each excursion is carried out. Appropriate child/staff ratios are set and strategies to maintain safety are developed and implemented.

### Arrival & Departure

At the commencement of each morning, you are required to sign your child in on the attendance sheet. The child must also be signed out when collecting your child/ren and will not be allowed to leave the centre with any other person other than those nominated on their OSHC enrolment form. Person's unknown will be required to provide ID and **MUST** be 18yrs and over. **Late Fees apply after 6pm closing!**

### Food and drink

Children need to bring recess, lunch and water every day, unless it is a day where we provide lunch. We will provide children with afternoon tea each afternoon and breakfast is supplied until 8.30am.

We encourage families to make healthy choices when providing food for their children. Food from home will not be cooked/reheated for children due to Occupational Health & Safety Regulations.

### Dress Code

Children are required to wear appropriate clothing. This includes comfortable shoes/sandals (not thongs) and tops with sleeves, no singlets.

### SunSmart

The program enforces "Sun Smart" practices. All children must wear the OSH Program bucket hat. Hats will be kept at the program. **'NO HAT NO PLAY'** Sunscreen is applied.

No Caps allowed.

### Cancellations

Vacation Care has a **'No Cancellations Policy'**. The full fee will be charged for cancellations to cover staffing, activity, craft, food, excursion/incursion and transport costs.

### Accounts

Please ensure to enter your email address which is located on the booking request form. Accounts will be emailed and are due.

# Week 1



## Program

Breakfast until 8.30 & Afternoon tea  
from 3.30pm

Please dress appropriately for outdoor play.

Wednesday 19<sup>th</sup> December



### And crafts

*We have a jam-packed day filled with lots of activities  
centred on Christmas time to bring home to your family.!*

Monday 17<sup>th</sup> December

### The Grinch



Lunch in  
the Park

A grumpy Grinch plots to ruin Christmas  
for the village of Whoville. (PG)

**IMPORTANT INFO:** Be here by 9.15 bring own snacks  
for movies. Pack, recess, lunch & Water Bottle

Tuesday 18<sup>th</sup> December

**INCURSION**

*Special Guest*

*Coming to Vac Care*



Christmas Fairy, Music/dancing,  
interactive games, prizes, face painting,  
balloons and magic  
**FROM 11am**

Thursday 20<sup>th</sup> December

**EXCURSION**



**Animal care** We'll be making our way to the Animal  
Welfare League Headquarters to learn about how to take  
care of all creatures' great and small and how to be a  
great pet owner, plus hands on activity. All children will be  
given a small gift. AWL is always looking for donations. If you  
have any useful items to donate, please speak to OSHC  
Afterwards we will stop at a park for Lunch and FUN!

**IMPORTANT INFO:** NO SPENDING MONEY- Bus Departs  
10.15am -Return by 3.30pm Pack, recess, lunch & Water Bottle

Friday 21<sup>st</sup> December

**INCURSION**  
Here from 1.30

**Drones**



Team up and, using a tablet and a coding app,  
take turns instructing your drone to take off,  
fly around and destroy the zombies.  
(Fitted with a shooting cannon)



# Week 2 January Program

Breakfast until 8.30 & Afternoon tea  
from 3.30pm  
Please dress appropriately for outdoor play.

Monday 7th January '2019'

## PIZZA PARTY



AND  
Electronics  
Day

Come to OSHC for a day of **FUN** and enjoy a **PIZZA LUNCH**  
**Bring your electronics on the day**



Electronics **CANNOT** be charged at  
OSHC

We will also play some new  
board games, cards and  
ball games

Tuesday 8th January

**EXCURSION**



Video-game bad guy Ralph and best friend Vanellope leave the comforts of Litwak's arcade in an attempt to save her game. Their quest takes them to the vast world of the internet, a world Vanellope wholeheartedly embraces—so much so that Ralph worries he may lose the only friend he's ever had. (PG)

**Important Info: Be here by 9.30am BRING, recess, lunch & Water Bottle and snacks for the movies**

Wednesday 9th January



### 'P' Day Party

**Wear PJ's (or something beginning with P)**

**P**ancake breakfast

**P**arachute games

**P** movies with Popcorn (on big screen)

**P**laster Painting and Party Games!

Please bring suitable  
footwear for outdoor play

Thursday 10th January

**EXCURSION**



### Adelaide Aquatic Centre

We'll be heading down to the pool  
to stay cool in the hot weather. Lots of fun pools to  
explore and slides to try.

**Please sign swimming consent form attached**

**Bring rashie, bathers, towel, goggles and spare  
clothes, plus plastic bag to put wet clothes in.**

**Thongs allowed ONLY on this day**

**Important Info: Bus departs 9.30am - Return approx.  
3.30pm Pack recess, lunch & WATER BOTTLE.**

Friday 11th January



**Bring your best singing voices we've  
got karaoke all day!**

**Constructing Cubbies Houses**

**Help prepare a 'High Tea' for afternoon tea**

**Tug of War, Volleyball, Dodgeball and Small group  
sensory and science experiment**



# Week 3 Program

Breakfast until 8.30 & Afternoon tea  
from 3.30pm

Please dress appropriately for outdoor play.

Monday 14<sup>th</sup> January

**INCURSION**

1pm start



**Wild water fun!** Let the kids run riot armed with water pistols, water bombs, slip-n-slides and a host of other things for the **ULTIMATE WATER WARS**

**Our host** will lead the kids through a series of fun water sport challenges designed to get them drenched and laughing. After the break they return to the field and are split into two teams for the **Water Wars** to begin. Each child is equipped with the **Water Tag vests** and armed with **Stream Machine** water guns for some serious **SUMMER FUN!**

Bring change of clothes, towel etc.

Tuesday 15<sup>th</sup> January

**EXCURSION**

## HOLEY MOLEY GOLF CLUB

**Mini golf..... with a twist!**

*A mini golf course that turns traditional putt putt into the craziest round of golf you've ever played.*

Afterwards lunch and play in the park

Important Info: **Bus departs 11am - Return approx. 4pm**

Pack recess, lunch & **WATER BOTTLE**.

Wednesday 16<sup>th</sup> January

**INCURSION**

Suitable  
for all ages



From  
11.30am

**Stop Bullies**  
Kids Safe Self Defence

Educational & Motivating hands-on activity.  
This workshop incorporates a variety of non-verbal strategies with a focus on keeping safe and maintaining self-esteem.

**NO violence is displayed to children**

Thursday 17<sup>th</sup> January

**EXCURSION**

## Pop Up Science

**It's Out of This World**

*Fire & Ice Show, Digital Star Lab,  
Exhibits, Mars Rover Mission  
Robotics, Illusions & Senses  
plus more....*

Important Info: **Bus Departs 9am - Return approx.**

**3.30pm** Pack Recess, lunch **WATER BOTTLE**

Friday 18<sup>th</sup> January

**WHEELS DAY** If it's got wheels, today is the day to bring it and spend the day riding. **Helmets & protective gear must be worn** & NO bike, skates or scooter swapping with friends!

**NO Helmet NO Play**



Set up our very own obstacle course

# Week 4 Program

Breakfast until 8.30 & Afternoon tea  
from 3.30pm  
Please dress appropriately for outdoor play.

Monday 21<sup>st</sup> January

## Sand art -Slime and Water Play

A day of creativity and experimentation.  
Let your inner artist and scientist flourish!

### EXPERIMENT AND GET MESSY!

Bring your own **Water Pistols**- take aim and team up  
with your friends for a soaking afternoon. Bring towel  
and change of clothes

Tuesday 22<sup>nd</sup> January

### EXCURSION

## LIVING KAURNA CULTURAL CENTRE

### A hands-on workshop

A cultural officer guide will help you to appreciate the  
natural environment of Warriparinga and the Sturt River  
as well as understand the history and significance of  
Warriparinga, Dreaming stories and bush tucker.

**Stop off afterwards for lunch & fun  
in the park**

**Important Info: Bus Departs 9.15am - Return  
approx. 3pm\_Pack Recess, lunch WATER BOTTLE**

Wednesday 23<sup>rd</sup> January

### INCURSION



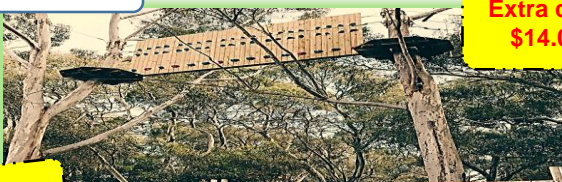
from 9.30am

Fast, paced and FUN!!!!

Rev It Up Racing "provides children with a  
snapshot of what it's like to be behind the  
wheel of a racing car... As a keep sake, racing  
licenses are handed out at the end of this event,

Thursday 24<sup>th</sup> January

### EXCURSION



**NEW**

**Extra cost  
\$14.00**

### Your aerial tree top adventure awaits

7 course obstacle allows all ages and abilities to safely  
swing, leap, climb and fly through the tree tops.  
Safety gear provided -suitable for all

**Important Info: Bus Departs 9.15am - Return approx.  
3pm\_Pack Recess, lunch WATER BOTTLE**

Friday 25<sup>th</sup> January

**Let's end the school holidays by celebrating**



**Bite the Arnott's Biscuit into Aussie Shape**-Children  
will nibble their way through the biscuit until they think it  
resembles the shape of Australia. The closest one **wins!**

Painting an Aussie wattle with pom poms  
Dot & fly swatter painting  
Create a Newspaper Koala  
Make Lamingtons & **pie & sauce competition**

**CHILDREN MUST HAVE- LUNCH, SNACKS AND DRINK BOTTLE EVERYDAY UNLESS STATED ON THE PROGRAM!**



# Out of School Hours Care- Vacation Care Payment & Booking Request Form

*\*Please note, we are unable to accept bookings until all outstanding OSHC/Vac fees are paid and your deposit of \$10 per booking days is received \**

On enrolment into the Vacation Care program your booking becomes **FINAL**. **Cancellations made after the closing date** will incur the normal fee for that day minus CCS. **If your child is not enrolled in the OSHC service you must also complete separate registration form, available from OSHC or the school office.**

Child Name 1. \_\_\_\_\_ Child Name 2. \_\_\_\_\_

Child Name 3. \_\_\_\_\_ Child Name 4. \_\_\_\_\_

Total Booking Deposit + additional costs  
= \$ \_\_\_\_\_ No. days x \$10 per session required

I give my consent for my child/ren (listed above) to participate in the incursions, excursions or home days listed below: *Please tick boxes below indicating days you require.*

Week 1 Dec '2018'	Monday 17 <sup>th</sup>	Tuesday 18 <sup>th</sup>	Wednesday 19 <sup>th</sup>	Thursday 20 <sup>th</sup>	Friday 21 <sup>st</sup>
	Movies & Park	Incursion-Santa & Fairies		Excursion-AWL	Incursion-Drones

Week 2 Jan '2019'	Monday 7 <sup>th</sup>	Tuesday 8 <sup>th</sup>	Wednesday 9 <sup>th</sup>	Thursday 10 <sup>th</sup>	Friday 11 <sup>th</sup>
		Excursion- Movies	Incursion- Self Defence	Excursion- Swimming Centre	

Week 3	Monday 14 <sup>th</sup>	Tuesday 15 <sup>th</sup>	Wednesday 16 <sup>th</sup>	Thursday 17 <sup>th</sup>	Friday 18 <sup>th</sup>
	Incursion- Water games	Excursion- Holey Moley	Incursion- Self Defence	Excursion- Pop up Science	

Week 4	Monday 21 <sup>st</sup>	Tuesday 22 <sup>nd</sup>	Wednesday 23 <sup>rd</sup>	Thursday 24 <sup>th</sup>	Friday 25 <sup>th</sup>
		Excursion- Kurana Cultural Centre	Incursion- Rev up racing	Excursion- Arial Tree Clim Extra cost \$14	

Details of planned activities and transport arrangements are provided on the information sheet attached.

## Agreement:

I am aware of arrival and departure times, modes of transport and what my child/ren need on the day. I have submitted health care information, including details of any relevant medical or physical limitations he/she may have.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## OFFICE USE ONLY

DEPOSIT/ Additional cost PAID: \_\_\_\_\_

DATE: \_\_\_\_\_ Receipt No. \_\_\_\_\_

Booking confirmed. \_\_\_\_\_

# Out of School Hours Care - Vacation Care Excursion & Incursion Consent Form

*This form must be completed by a parent/guardian who has the authority to authorise the taking of a child. The parent/or legal guardian must sign below for their child/ren attending.  
If this form is not adequately completed, the child/ren will not be permitted to attend.*

## Conditions:

Please Initial below 

- ❖ I have made OSHC service aware of any changes to my contact information and/or my child's medical needs. I understand that staff will not accept responsibility for any child that arrives sick to the service. My child will be sent home in these circumstances.  
*If I have indicated my child with additional medical needs, I have provided OSHC with their necessary medication, i.e. puffer/epi-pen and given a copy of their health support plan.* ☐
- ❖ I give authority for my child to be transported to and from excursions by private bus and to participate in the day's programmed activities. I also consent to my child travelling in a staff car in the event of an emergency. I also consent for staff providing my child with basic first aid. Failure to arrive on time on excursion days will result in a non-attendance being recorded and that my account will be billed. ☐
- ❖ *I understand that my child must bring recess, lunch and water bottle daily. I understand that due to Health & Safety standards staff will not heat food brought by my child to Enfield PS Vac care. If food or bottle water is provided to your child/ren, a cost of \$5per child will be added to your account.* ☐
- ❖ I consent to photographs being taken of my child as part of the vacation care program which will be displayed around the centre and in OSHC newsletter. Photographs are taken with an OSHC device only and can be reviewed upon request at any time. ☐
- ❖ *I understand All booking days require a \$10 deposit which is credited to my account. Additional costs for an excursion must be paid at time of booking.* ☐
- ❖ I understand that a late collection fee of \$15 for first 15minutes and thereafter \$1 per minute applies for any late pick-ups after the 6pm closing.  
*I agree to pay any and all fees incurred by this vacation care program within two weeks of receiving each invoice.*  
Cancellations or non-attendance of my child/ren will be recorded as an absence and charged to my account as an allowable absence. ☐

*I give permission for my child/ren to participate in all activities occurring on the days that I have booked. I agree to delegate my authority to supervising educators. Such educators may take whatever disciplinary action they deem necessary to ensure the safety, well-being and successful conduct of the children as a group and individually.*

**Agreement-** I agree to all the conditions listed above:

❖ Parent/Guardian Name/s: \_\_\_\_\_

❖ Emergency Contact Number/s: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Mob: \_\_\_\_\_

❖ Parent/ Caregiver -Sign: \_\_\_\_\_ Billing Email Address: \_\_\_\_\_ Date: \_\_\_\_\_

(Accounts will be forward to)